

# AGENDA

## IDAHO DEPARTMENT OF PARKS AND RECREATION

### Quarterly Board Meeting

January 15-16, 2003

WestCoast Hotel Downtown

1800 Fairview Ave., Boise, Idaho

#### **CALL TO ORDER:**

1:00 PM

#### **WELCOME:**

Introduce Guests - Chairman Ernest Lombard

#### **AGENDA:**

Additions or deletions to the printed agenda

Meeting format overview - Rick Cummins

#### **APPROVAL OF MINUTES:**

October 3, 2002 and November 18, 2002 meetings

#### **Presentations To The Board:**

1:15 PM YTD Attendance/Revenue Reports - Dean Sangrey ..... 1

1:30 PM Development Project Status - Myron Johnson ..... 2

1:50 PM Dept. Annual Performance Update - Connie Vaughn .... 7

2:10 PM 2003 – 2007 SCORP Plan Overview - Rick Just ..... 26

2:25 PM Heyburn Cruise Boat First Year Review - David White 27

2:45 PM Boating Program Overview - C. Wells/D. Strong ..... 28

#### **Break**

3:15 PM

#### **Public Forum**

3:30 PM Open time for guests to address the Board on  
Staff Presentations or Action Items - (5 minute maximum  
per person)

#### **Recess**

5:00 PM

#### **ACTION ITEMS:**

##### **Call to order**

9:00 AM January 16, 2003

##### **Old Business:**

9:05 AM Advisory Committee Nominations - C. Wells/ B. Miller 29

9:45 AM Land Exchange Castle Rocks/Hagerman -  
Taylor/Cummins ..... 33

10:15 AM Ashton-Tetonia Annual Report- Garth Taylor ..... 40

10:30 AM Bruneau Dunes Science Ctr. Work Plan - D. Griffin .. 42

##### **New Business**

10:45 AM Financial Report - Jane Wright ..... 46

11:15 AM Eagle Island Land Conversion - Rick Cummins ..... 47

11:30 AM Proposed Idaho Cultural Trust Initiative - D. Sangrey 48

#### **DEPUTY ATTORNEY GENERAL'S**

##### **REPORT:**

11:45 AM

#### **DIRECTOR'S REPORT:**

12:00 Noon

#### **BOARD MEMBERS' REPORTS:**

#### **EXECUTIVE SESSION:**

Under authority of Idaho Code 67-2345, an executive session may be held to discuss personnel, acquisition of private lands, and/or litigation.

**Please Note:** Discussion times for agenda items are approximate.

## **ADJOURNMENT:**

### ***THE BOARD***

**MISSION:** To promote the general welfare and enhance the quality of life for present and future generations by developing and protecting, where needed, the state's significant natural and cultural heritage. To promote the appropriate use of recreation as a means of enriching society and the wholesome enjoyment of life. To provide a balance between individual rights and what is best for the common good. To educate and lead people to a part of the natural world. To touch the lives of all Idahoans in some positive way.

To work with other agencies and groups who are interested in the goals we may have in common. To maintain close contact with constituent concerns and represent their needs to the department. To be visionary in providing policy, direction, and leadership to staff. To advocate adequate funding for the agency's activities.

(1) This is the final agenda. Copies of the agenda will be available at the Idaho Department of Parks & Recreation, 5657 Warm Springs Avenue, Boise, Idaho. The agenda can also be found on the Department Website ([www.idahoparks.org](http://www.idahoparks.org)) If you have questions or would like to arrange auxiliary aids or services for persons with disabilities, please contact the Department Administrator of Management Services at 208-334-4199. Accommodations for auxiliary aids or services must be made no less than five (5) working days in advance of the meeting.

(2) The Consent Agenda addresses routine items the board may approve without discussion. An item may be moved from this agenda area to another at the request of the Board.

(3) The Action Items address policy and program items the Board may wish to discuss prior to making a formal recommendation or decision. An item may be moved from this agenda area to another at the request of the Board.

(4) The Director's Report provides information only. An item may be moved from this agenda area to another at the request of the Board.


**Idaho Park and Recreation Board Meeting**  
**Boise, Idaho – January 15, 2003**

**AGENDA ITEM: YTD Attendance/Revenue Reports**  
**NO BOARD ACTION REQUIRED**

**ADMINISTRATOR:** Dean Sangrey

**PROJECT MANAGER:** Georgia Suchocki

**PRESENTER:** Dean Sangrey

**RECOMMENDATION:** No action required. Informational only.

- ☐ Board Policy Requested
- ☐ Procedures Manual Requested

**Idaho Park and Recreation Board Meeting**  
**Boise, Idaho – January 15, 2003**

**AGENDA ITEM:                      Development Project Status**  
**NO BOARD ACTION REQUIRED**

**ADMINISTRATOR:** Rick Cummins

**BUREAU CHIEF:** Myron Johnson

**PRESENTER:** Myron Johnson

**BACKGROUND:** The status of all current and budgeted planning, design or construction projects in the Development Bureau is included in this Board packet. The format has changed slightly from past documents. It is intended to show the status of current projects as before and to offer a complete list of projects that are either in progress or soon to be started. The change now shows project tracking for the fiscal year 2002-2003, shows where funding is budgeted, and shows where projects are making progress or have been completed and are now closed.

The Development Bureau is working diligently to reduce the number of outstanding projects so they are completed within two years of first being funded and to provide quality facilities for our constituents in a timely and efficient manner. The projects that are identified below are the projects that we were able to close out (or substantially complete) in the calendar year of 2002.

## DESIGN, DEVELOPMENT AND ENGINEERING STATUS REPORT

### Projects Closed or Cancelled in Calendar Year 2002

PROJECT NUMBER	PROJECT TITLE	FINAL COST OF PROJECT AT CLOSEOUT
300005	North Region Road & Bridge	\$ 25,000
300015	South Region Road & Bridge	\$ 15,000
300021	Park Road & Bridge	\$ 26,987
300019	Statewide Picnic Table Replacement	\$ 94,496
310122	Priest Lake Fueling System	\$ 91,389
310181	Priest Lake IC Program Area	See Project 310184
310184	Priest Lake HQ Building	\$ 825,932
310114	Priest Lake East Side Road Maintenance	\$ 45,157

<b>PROJECT NUMBER</b>	<b>PROJECT TITLE</b>	<b>FINAL COST OF PROJECT AT CLOSEOUT</b>
<b>310112</b>	Priest Lake Boat Ramp Improvements	\$ 25,300
<b>310132</b>	Priest Lake Restroom (DPW recalled funding)	N/A
<b>310381</b>	Round Lake Repair Retaining Wall (No work; money transferred to Priest Lake Paving)	N/A
<b>310505</b>	Farragut Solar Repair (System refurbished and operating)	\$ 22,951
<b>310574</b>	Farragut Snowberry CG Renovation	\$ 216,435
<b>310532</b>	Farragut Beaver Bay Shower Building (DPW recalled funding)	N/A
<b>310506</b>	Farragut Brig ADA Access	\$ 110,512
<b>310601</b>	Old Mission Visitor Center ADA Access (DPW recalled funding)	N/A
<b>320191</b>	McCroskey Improvements	\$ 65,374
<b>320371</b>	Hells Gate Visitor Center Access	\$ 65,309
<b>320381</b>	Hells Gate Beach Sand (No work; money transferred)	N/A
<b>320321</b>	Hells Gate Gas Dock Replacement	\$ 25,165
<b>320231</b>	Dworshak Freeman Creek Boat Ramp Restroom (DPW recalled funding)	N/A
<b>330161</b>	Ponderosa Bike Path	\$ 65,472
<b>330111</b>	Ponderosa Docks	N/A
<b>330121</b>	Ponderosa Re-roof Visitor Center and Kiosks	\$ 46,039
<b>330701</b>	Cascade Restroom	\$ 92,258
<b>330781</b>	Cascade Residence	\$ 98,302
<b>330281</b>	Eagle Island Existing Building Analysis (No work; money transferred)	\$ 1,481
<b>330491</b>	Lucky Peak Service Docks	\$ 323,389
<b>330431</b>	Lucky Peak Atlanta Road	\$ 20,760
<b>330801</b>	HQ Site Work	\$ 902
<b>330572</b>	Bruneau Group Camp, Phase 1	\$ 862,828
<b>330512</b>	Bruneau Group Camp, Phase 2	\$ 510,852
<b>330521</b>	Bruneau Residence Re-roof	\$ 5,238
<b>330682</b>	Three Island River Erosion Control Project (Funding used for volunteer sites)	\$ 3,652
<b>330611</b>	Three Island Acquire Fish & Game Access (No work; money transferred to cabin project)	N/A
<b>340681</b>	Lake Walcott Campground Renovation	\$ 299,543
<b>340411</b>	City of Rocks Road Improvement	\$ 50,000
<b>360113</b>	Harriman Compound Electrical Upgrade	\$ 33,948
<b>360172</b>	Harriman Green Canyon Road Relocation	\$ 40,264

<b>360191</b>	Harriman Dormitory Design (Money transferred to Harriman Visitor Center)	N/A
<b>360122</b>	Harriman Bridge Construction (No work; money transferred to cabin project)	N/A
<b>360274</b>	Henrys Lake Kiosk, Toilet, & Fish Cleaning Station	\$ 295,616

<b>PROJECT NUMBER</b>	<b>PROJECT TITLE</b>	<b>FINAL COST OF PROJECT AT CLOSEOUT</b>
<b>360211</b>	Henrys Lake Breakwater Design	\$ 33,509
<b>330182</b>	Ponderosa Endowment Acquisition (Pass thru)	\$ 931,891
<b>340121</b>	Malad Gorge Visitor Center Design (No funding)	N/A
<b>300029</b>	Park Operations – Cabins (No budget; no funding)	N/A
	<b>Project Totals</b>	<b>\$5,370,951</b>
<b>46 Projects</b>		

**Other Projects with Pending Closures**

<b>PROJECT NUMBER</b>	<b>PROJECT TITLE</b>	<b>FINAL COST OF PROJECT AT CLOSEOUT</b>
<b>300024</b>	North Region Road & Bridge	\$ 17,965
<b>310123</b>	Priest Lake Indian Creek Paving	\$ 350,000
<b>310421</b>	Trail of the Coeur d’Alene’s Trail Enhancements	\$ 31,742
<b>330122</b>	Ponderosa Lakeview Sewer Repair	\$ 107,359
<b>330622</b>	Three Island Upper Campground Electrical Upgrade	\$ 65,000
<b>340421</b>	City of Rocks Road Improvement	\$ 50,000
	<b>Approximate Totals</b>	<b>\$ 622,066</b>
<b>6 Projects</b>		

**RECOMMENDATION:** No action required. Informational only.

CURRENT PROJECTS

Project		JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	Budget Projected	Actual Spent	Design	Bid/Award	Construct	Complete/ Cancel	Comments
Number	Project																			
	Annual Misc. Project Areas																			
300020	Park Land Trust spending auth																			
300030	Park Land Trust spending auth																			
300031	R&B General													250,000						
300034	North Region R&B misc.													20,000						
300035	South Region R&B misc.													15,000						
300036	East Region R&B misc.													15,000						
300037	All Projects																			
300101	IDPR Historic Preservation Plan													25,600	12,500	X	X	X		
300110	Signs for Clean-out Stations Statewide													20,500	19,000	X	X	X		
360111	Harriman Master Plan													85,175	83,240	X	X	X	X	Closed
	Statewide Repair and Remodel Projects																			
310112	Priest Lake Boat Ramp Improvement													35,500	25,300	X	X	X	X	
310113	Priest Lake Lions Head Composter Replacement													65,000	43,074	X	X	X	X	Closed
310114	Priest Lake East Road maintenance													49,000	45,157	X	X	X		
310121	Priest Lake Fire Hydrants													30,000	1,800	X				
310123	Priest Lake - Indian Creek Paving													416,500	321,000	X	X	X		Nearly Completed
310131	Dickensheet Vault RR's													60,000	0	X				
310132	Priest Lake Indian Creek CG/Boat Ramp RR replacement													N/A						
310184	Priest Lake HQ Building													831,400	825,900	X	X	X	X	Closed
310521	State Parks Historical & Cultural Investigations													265,000	800	X				Many projects moving forward at this time
310503	Farragut Kestrel-Nighthawk Campground													1,075,000	580,000	X	X	X		Half completed at this time
310506	Farragut Brig ADA Access													115,000	110,500	X	X	X	X	Closed
310532	Farragut Beaver Bay Shower Bldg													N/A						
310933	Higgins Point Boat Ramp repair													144,000	14,000	X				Receiving bids Jan. 7, 2003
310821	Heyburn Water Distribution													425,000	0					On Hold
320301	Hells Gate Loop A C/G Irrigation Upgrade													112,400	3,200	X	X			Awaiting SHPO/COE approvals
320332	Hells Gate - replace DU Irrigation System													95,000	0	X				
320371	Hells Gate VC ADA Access													112,250	65,300	X	X	X	X	Closed
320231	Dworshak FC Boat Ramp RR Bldg													N/A						
330121	Ponderosa Reroof Visitor Center													45,000	46,000	X	X	X	X	Closed
330122	Ponderosa Lakeview Sewer Repair and Upgrade													125,000	107,000	X	X	X		Nearly Completed
330123	Ponderosa Church Camp Repairs													100,000	2,500					SOQ's received for A/E documents
330403	Lucky Peak - Sandy Point Well													12,500	0					
330411	Lucky Peak - Spring Shores Well and Utilities													40,000	0	X				
330511	Bruneau Natural Sciences Center													500,000	9,700	X				Schematic Design Complete for phase I
330531	Bruneau - Replace Sprinkler System													25,000	0					
330622	Three Island Upper CG Electrical Upgrde													75,000	65,000	X	X	X	X	Closed
350131	Massacre Rocks Water System Upgrade													105,000	22,700	X				Awaiting SHPO approvals
351131	Massacre Rocks upgrade RR in lower CG													165,000	0	N/A				Will bid early Winter for Spring installation
340421	City of Rocks Road Improvement													50,000	50,000	X	X	X	X	Closed
360122	Harriman Bridge Repair or Replacement																			
	Statewide Capital Projects																			
300039	Cabins/Yurts Statewide													395,000	1,400	X				Bids received Jan. 10, 2003
310531	Farragut 'Lakeview' CG - A/E													250,000	0					SOQ's received for A/E documents
310421	Trail of the CdA's - Trail Enhancements													32,000	31,740	X	X	X	X	Awaiting Tribal Signoff on agreement
310621	Old Mission VC Construction													439,000	0					Awaiting FHWA funding T-21 Grant
320121	McCroskey Drive Exhibits (water system)													344,625	26,000	X	X			Second Phase - Spring, 2003 completion
320322	Hellsgate Lewis & Clark exhibits													889,900	2,600					Firms selected and beginning schematic design
320331	Hells Gate Lewis & Clark Interpretive Center													432,000	0					Same as above
320411	Glade Creek Camp													10,000	5,224	N/A	N/A	N/A		Purchase funding
330102	Ponderosa North Beach CG Development													219,000	155,000	X				
330131	Ponderosa Kokanee Cove Group Camp - A/E													150,000	4,250					SOQ's received for A/E documents
330211	Eagle Island Bridge Design													100,000	40,400					Funding going to Equestrian Trail Dev
330221	Eagle Island Equestrian Access - Trailhead													139,680	13,608	X				
330291	Eagle Island DU Restroom													122,080	83,176	X	X	X		Nearing Completion
330413	Lucky Peak - Discovery RR Replacement													83,200	16,000	X	X			Just started Construction of this Restroom
330411	Lucky Peak Spring Shores Sitework													152,900	12,000	X				
330431	Lucky Peak - Atlanta Roadway Paving													20,760	20,760	N/A	N/A	N/A	N/A	Extra work on Atlanta Road for Lucky Peak
330512	Bruneau Group Camp - Phase 2													510,850	510,850	X	X	X	X	Closed
330611	Fish and Game - Access Property Purchase													14,000	0					
330822	Headquarters Improvements																			
340111	Malad Gorge Vehicle Storage Building													8,120	5,300	N/A	N/A			Project site moving in South Region
340431	City of Rocks CG design and development													176,000	0					February start
340491	City of Rocks Domestic Water System Upgrade (DEQ)													89,500	40,080					Will be completed in Spring - 2003
350331	Bear Lake Campground Renovation													515,500	0					February start
355333	Bear Lake - North Road, entrance realignment													50,000	4,000	X	N/A			Base being established by Bear Lake Co.
350332	Bear Lake - Armor North Jetty Repair													20,000	0					Part of project above - Spring Completion
360112	Harriman Domestic Water System Upgrade (DEQ)													30,000	0	X				Needs SHPO approvals
360121	Harriman Welcome Center Design													98,800	0					Spring 2003 start date
360211	Henry's Lake Breakwater Design													50,000	33,510	N/A				Study said not to do this project
360212	Henry's Lake Volunteer Site Development													55,000	0					Spring 2003 start date
360274	Henry's Lake RR/Fish Cleaning Station													295,000	295,000	X	X	X	X	Closed
360341	Mesa Falls Historic Rehab - ISTE A																			
360391	Mesa Falls Exhibits													76,000	41,300	X	X			Complete by March 30, 2003
360431	Ashton-Tetonia Trail Construction - A/E													58,000	0	X				
360461	Ashton-Tetonia Trail Construction -													399,000	72,300	X				
360531	Yankee Fork RV Dump Station													132,575	0					Developing design elements currently
	Advertise and select Architectural and Engineering firms																			
	Design, plans and schematic drawings for bidding																			
	Bid Projects																			
	Construction																			
	TOTALS													11,863,315	3,868,169					



- ☐ Board Policy Requested  
☐ Procedures Manual Requested

**Idaho Park and Recreation Board Meeting**  
**Boise, Idaho – January 15, 2003**

**AGENDA ITEM:** Department Annual Performance Update  
**NO BOARD ACTION REQUIRED**

**ADMINISTRATOR:** Rick Cummins

**PRESENTER:** Connie Vaughn

**BACKGROUND:** The Horizons Score Card 2001-2005 is built from six (6) Board Initiatives that were adopted by the Board at its August 8, 2001 meeting in Montpelier. Those six initiatives are:

- **Work Processes** – Improve the alignment of our work processes, communication and budget.
- **Parks/Programs** – Upgrade the quality and variety of facilities, services and opportunities in existing parks and programs.
- **New Opportunities** – Create new recreational trailways, parks, programs, opportunities and public access.
- **Education** – Develop cost effective strategies to meet our historical, cultural and natural resource education mission.
- **Stewardship** – Stress resource stewardship.
- **Debit Service** – Service our accumulated capital debt and meet obligations.

Within each year of the five-year Score Card, measurable action items have been crafted to implement the 6 initiatives.

The Horizons Score Card was introduced to IDPR staff at the 2001 Annual Conference in Nampa and to the Board at its November 9, 2001 meeting in Boise. The first report on the Score Card was made to the Board at its April 9, 2002 meeting in Nampa. At that meeting, a percentage of success for each action item on the 2001-2002 Score Card was reported.

Following this cover sheet is the Horizons Score Card Performance Report for 2001-2002. It lists all action items for both years, organized by Board initiative and by year. Each action item will report its percentage of completion and provide a summary of its current status, reasons for delay in completion if less than 100%, or other pertinent information, where information is available.

At the end of the report are follow-up recommendations for preliminary planning action items as they reach 100% completion. A copy of the 2001-2002 Horizons Score Card is also included.

**RECOMMENDATION:** No action required. Informational only.

IDAHO



Department of  
*Parks & Recreation*

2001-2002

*Horizons Score Card*

PERFORMANCE REPORT

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0	2

2001-2002

H O R I Z O N S

*Performance Report*

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Introduction 1

Work Processes 2

Parks/Programs 6

New Opportunities 9

Education 10

Stewardship 11

Debt Service 12

Conclusion 13

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S C O R E  C A R D

2001-2002

# HORIZONS

## Performance Report

### Introduction

The Horizons Score Card serves as both a work plan and a measurement tool. By detailing long-term objectives, the card assists in establishing priorities and accomplishing goals. By requiring that we assign a level of completion, the card becomes a record of performance and helps us to constantly implement improvements to our processes, wherever they might be needed.

The Horizons score card is broken down into six (6) strategic plan initiatives; Work Processes, Parks/Programs, New Opportunities, Education, Stewardship and Debt Service. This report has been organized to reflect those initiatives.

For the purposes of this summary, symbols have been assigned to each action item, according to its level of completion. Those action items that are 100% complete have been marked with a star. These items are not in need of additional planning and/or goal modification.

Action items that are still in process, or have not yet been completed, have been marked with a black square. Additional planning may be necessary for these action items in order to complete the project. Summary paragraphs have been provided for these items that detail their current status, reason for delay in completion and possible modifications to the original task/goal.

Action items that are 0% complete have been marked with a black circle.

☆ (100% completion) ■ (5-99% completion) ● (0% completion)

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S C O R E C A R D



# 2001-2002

## HORIZONS

### Performance Report

#### Work Processes 2001

##### Action Item:

Complete the alignment of the Department organizationally to function by skill sets and communication needs.



100% Complete

The realignment of the Department was presented to the Idaho Park and Recreation Board at its April 30, 2002 meeting in Nampa, during executive session, with the new organizational chart. During open session of the April 30 meeting, the Board approved the agency reorganization. IDPR has also obtained approval from the Division of Human Resources. As part of the reorganization, IDPR has recruited for, interviewed, and filled 19 positions.

##### Action Item:

Complete a review and update of all IDAPA rules, Board Policies, and Department Procedures for the Board.



70% Complete

At its April 30, 2002 meeting in Nampa, the Idaho Park and Recreation Board approved the draft review of IDAPA 26, Title 01, Chapter 20, Rules Governing the Administration of Park and Recreation Areas and Facilities as presented by staff. The Board directed staff to begin the legislative process to seek rule amendments. As part of the rule amendments to IDAPA 26.01.20, specific park fees will be removed from IDAPA rules and placed in Board policy.

##### Action Item:

Complete a review of position descriptions, minimum qualifications, training requirements and recruitment process.



40% Complete

Position descriptions, minimum qualifications and the recruitment/testing

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# 2001-2002

## HORIZONS

### Performance Report

process have been developed, revised or reclassified for 11 positions, including: Operations Division Administrator, Management Services Division Administer, Development Bureau Chief, Development Planner, Grants/Contracts Management Supervisor, SCORP Planner, Natural Resource Specialist: Land, Regional Outdoor Recreation Program Specialist, Reservation System Coordinator, Personnel Technician and Regional Grants Specialist. Position changes are still in progress for 4 positions. They include: Outdoor Recreation Data Center Coordinator, Outdoor Recreation Program Manager, P&R Ranger and P&R Manager I. Work is underway organizing a department-wide process to identify training needs, provide training opportunities and track training attended. Work is also in progress to develop a comprehensive new employee orientation program to be implemented agency-wide.

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#### Action Item:

Present to the Board a single criteria-ranking system for all grant programs reflecting comprehensive user data.

Horizons



100% Complete

Horizons

New joint evaluation criteria was drafted by staff in 2001, public meetings were held in 2002, the Board and Advisory Committees reviewed the criteria in 2001 and 2002, and partner comments were solicited in 2002. The criteria-ranking system was brought to the Board at its August 13, 2002 meeting in Coolin. In response to public comments received, staff revised the criteria and brought it back to the Board at its meeting on October 3, 2002 in Boise. There, the Board approved the single criteria-ranking system for the 2003 grant cycle, noting that if significant issues arise, it can come before the Board again for revisions.

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#### Work Processes 2002

#### Action Item:

Complete a new Statewide Comprehensive Outdoor Recreation and Tourism Plan.

Horizons

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100% Complete

The 2003-2007 SCORP plan will be delivered to the National Park Service on December 30, 2002.

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# 2001-2002

## HORIZONS

### Performance Report

*Action Item:*

Shift Comprehensive Planning strategy from park specific to geographic or regional strategy.

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#horizons

■ 30% Complete

#horizons

The Harriman State Park of Idaho Master Plan, which received final approval from the Board at its August 13, 2002 meeting in Coolin, looks outside the park boundaries in its preferred management concept. It calls for cooperative management of recreation resources in the Henrys Fork/ Mesa Falls recreation corridor. The Department will work further in 2003 to shift the comprehensive planning strategy from park-specific to geographic or regional planning.

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#horizons

#horizons

*Action Item:*

Staff Department Field Bureau Offices reflecting multi-faceted skills, services and resources.

#horizons

■ 80% Complete

#horizons

Regional positions were established including: Grant Specialists, Engineer Technicians, Planners and Outdoor Recreation Program Specialists. The North Region Field Office is 100% staffed. The South Region Field Office is 77% staffed. The East Region Field Office is 66% staffed.

#horizons

#horizons

*Action Item:*

Bring the Registration Information System on-line for established vendors and the general public.

#horizons

● 0% Complete

#horizons

The system has been put on hold due to budgetary considerations.

#horizons

*Action Item:*

Bring the campsite reservation and electronic reporting system on-line for managers and the general public.

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S C O R E  C A R D



# 2001-2002

## HORIZONS

### Performance Report

#### 85% Complete

The Reserve America Reservation system has been loaded on all park campground computers. Online reservations will be available to the public in mid to late January 2003. Electronic reports will be made available to managers. Training will also be provided for park managers and designated staff.

##### Action Item:

Re-establish "Idaho Outside" for the general public, detailing park, program and educational information.

#### 10% Complete

Research was conducted on several methods of printing and distributing "Idaho Outside;" however, publication was never initiated due to lack of funding and the lack of a full-time public information officer.

##### Action Item:

Develop a functional electronic application process for seasonal recruitment and implement.

#### 50% Complete

An electronic application process has been developed and is usable on the Internet; however, the output to the parks needs revision. That revision should be completed during January 2003. A basic reporting module will be available at a later date.

##### Action Item:

Establish baseline measurement indicators and goals to be used as management tools to measure performance.

#### 0% Complete

No formal action has been taken yet on this action item.

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2001-2002

## HORIZONS

### Performance Report

*Action Item:*

Implement a statewide GIS planning framework for Development and Field Bureaus.

Horizons

■ 30% Complete

Horizons

GPS hardware and GIS software have been provided for Development Bureau, Field Bureau and selected park staff. Introductory training in GPS point collection and GIS mapping have been provided. All staff who received training now have access to GIS technology with the installation of software at Headquarters in December 2002. Some parks have begun to use GIS technology for mapping and natural resource plans.

Horizons

Horizons

Horizons

*Action Item:*

Finalize a process for the transfer of enterprise fund revenues to 0243 account and make transfers.

Horizons

Horizons



100% Complete

In April 2002, funds were moved from 0410.01 and 0410.02 into 0243 to cover administrative costs. An administrative charge was assessed at 15% for sales and 5% for gas sales. This same methodology can be used in the future.

Horizons

Horizons

#### Parks/Programs 2001

*Action Item:*

Put 20 additional camping cabins and/or yurts in service per year.

Horizons

■ 2 yurts = 10% Complete

Horizons

Two yurts were added to the overnight accommodations available at Harriman State Park.

Horizons

*Action Item:*

Put 200 additional campsites per year in service.

Horizons

■ 77 Campsites = 38% Complete

Page 6



# 2001-2002

## HORIZONS

### Performance Report

The RV Fund provided funding for 15 campsites at the BLM Cottonwood District, Pink House Hole Campground in Clearwater County; 53 campsites at the East Idaho Fair RV Park in Bingham County, and 9 campsites at the South Idaho Tourist Park in Idaho Falls, Idaho.

Horizons

Horizons

#### Parks/Programs 2002

Horizons

##### Action Item:

Put 20 additional camping cabins and/or yurts in service per year.

Horizons

6 cabins/2 yurts = 40% Complete

Horizons

Two new yurts were added to the back-country yurt system in the Boise National Forest above Idaho City. Four camper cabins were installed at Freeman Creek in Dworshak State Park and two were placed in the campground at Massacre Rocks State Park. Two additional cabins are under construction at Massacre and will be available to the public in 2003.

Horizons

Horizons

##### Action Item:

Put 200 additional campsites per year in service.

Horizons

54 campsites = 27% Complete

Horizons

Phase 2 of the Bruneau Dunes group camp was completed, adding 25 new developed campsites to the park. At Ponderosa's North Beach, 23 new primitive campsites have been constructed. The RV Fund also provided six new campsites at Murtaugh Lake in Twin Falls County. Work is progressing on the Kestrel/Nighthawk/Redtail campground upgrades at Farragut State Park. Once construction is completed in 2003, it is anticipated there will be a net gain of 10 additional developed campsites. Those campsites will be credited to the 2003 scorecard report.

Horizons

Horizons

Horizons

##### Action Item:

Develop a five-year plan for addressing preventative maintenance, facility, signing, trail, resource, road improvement needs.

Horizons

# 2001-2002

## HORIZONS

### Performance Report



0% Complete

A few parks mentioned updating their maintenance plans or taking inventory of all facilities. However, no substantial progress has been made toward development of a five-year plan for addressing preventative maintenance, facility, signing, trail, resource, and road improvement needs. The five-year plan is expected to be developed in 2003.

*Action Item:*

Develop and implement IDPR training programs for Administration, Planning, Management and Enforcement.

Horizons

Horizons

Horizons

Horizons



0% Complete

Staffing changes related to the budget driven reorganization have delayed progress on this action item.

*Action Item:*

Review reporting program for Search and Rescue incidents and make recommendations to partners.

Horizons

Horizons

Horizons

Horizons



50% Complete

Staff reviewed search and rescue reports and recommended increased attention to detail on search and rescue incident reports, record keeping and accounting. County sheriffs are putting additional efforts into reports filed in 2002, to improve incident data.

*Action Item:*

Complete statewide evaluation of five year needs for RV dump stations at major collector sites.

Horizons

Horizons

Horizons

Horizons



100% Complete

Staff presented their evaluation of the state's 15 major routes, significant intersections along those routes, and potential dump station sites to address public needs to the Board at its April 30, 2002 meeting in Nampa.

Horizons

Page 8

S C O R E C A R D



2001-2002

## HORIZONS

### Performance Report

In the presentation, staff highlighted the evaluation criteria for new sites at major collector intersections and presented a prioritized list of 21 sites to target for dump stations over the next 5 years. The Board moved to accept the statewide evaluation of needs and directed staff to develop the strategy to address those needs. (Note: Dump stations are in place at two of the 21 identified sites and funding has been secured for a third site, with construction anticipated to begin in 2003.)

Horizons

Horizons

Horizons

*Action Item:*

Inventory Department ADA compliance needs and develop a five-year plan.

Horizons

● 0% Complete.

Horizons

Parks and programs reported several projects completed throughout the year that complied with ADA accessibility requirements. New guidelines that establish minimum levels of accessibility in the construction and alteration of structures for a variety of recreation facilities, including trails, beaches, picnic areas, camping, boating facilities and fishing piers, have recently been adopted. However, a department-wide inventory of ADA compliance needs is still needed in order to develop a five-year ADA compliance plan.

Horizons

Horizons

Horizons

#### New Opportunities 2001

Horizons

*Action Item:*

Prioritize recreational developments in rural areas as part of the Governor's rural initiative.

Horizons

■ 10% Complete

Horizons

IDPR continues to work with state and federal agencies, as well as local communities toward the development of a multi-use trail system tying together the rural communities of Challis, Mackay and Arco. IDPR is also working with the Coeur d'Alene tribe on the Trail of the Coeur d'Alenes that runs through a dozen rural communities from Mullan to Plummer. Although not part of a prioritized list of recreational developments, these trails will provide a positive economic impact to the rural communities around them, in keeping with the Governor's Rural Idaho Initiative.

Horizons

Horizons

2001-2002

## HORIZONS

### Performance Report

#### New Opportunities 2002

Horizons

##### Action Item:

Create Public Access Issues Section including Human Dimension Studies and Public Involvement staff skills.

Horizons

■ 80% Complete

Horizons

The Outdoor Recreation Data Center was created and staffed. The position description for the Human Dimensions position is complete. Staff is in the process of completing a grant that is likely to fund the position. If successful, the position could be filled by spring, completing this action item.

Horizons

Horizons

##### Action Item:

Create a Comprehensive Review Section for both land and water based recreational issues.

Horizons

Horizons



★ 100% Complete

Horizons

Position descriptions have been written and incumbents selected for the Outdoor Recreation Analyst positions. Mary Lucachick is the water analyst and Jeff Cook is the land analyst. Rick Just serves as the Outdoor Recreation Data Center Coordinator of the section. Jim Poulsen serves as the SCORTP analyst.

Horizons

Horizons

#### Education

Horizons

##### Action Item:

No items for 2002. A new education action item is being recommended for 2003.

Horizons

#### Stewardship 2001

Horizons

##### Action Item:

Complete a Natural Resource Management Plan.

Page 10



2001-2002

## HORIZONS

### Performance Report



200% Complete

Horizons

Natural Resource Management Plans for Farragut and Priest Lake State Parks were presented to and approved by the Idaho Park and Recreation Board at its April 30, 2002 meeting in Nampa, Idaho.

Horizons

Horizons

#### Stewardship 2002

##### Action Item:

Complete a Natural Resource Management Plan.

Horizons

Horizons



75% Complete

Work on a Natural Resource Management Plan for Ponderosa State Park is approximately 75% complete. Production of the plan will resume after vegetation returns to the park in the spring.

Horizons

Horizons

##### Action Item:

Adopt Section 106 as IDPR Historical and Cultural Resource Management Standard.

Horizons



100% Complete

Horizons

On April 30, 2002 the Idaho Park and Recreation Board approved a programmatic agreement between IDPR and the State Historic Preservation Office (SHPO) that provides for the preservation of historic and/or cultural structures and sites, to the extent possible, for the education and enjoyment of the citizens of Idaho, present and future. The IDPR/SHPO programmatic agreement was signed and became effective on May 29, 2002.

Horizons

Horizons

Horizons

##### Action Item:

Update list of critical resources and potential park sites that need protection.

Horizons



0% Complete

Page 11

S C O R E C A R D



2001-2002

## HORIZONS

### Performance Report

No substantial progress has been made to date on this action item.

*Action Item:*

Identify and strengthen partnerships with other Public and Non-profit park, recreation and conservation interests.

Horizons

Horizons

■ 35% Complete

Parks and programs reported a total of 132 partnerships with federal, state and local governments; civic organizations; businesses; youth organizations; special interest groups; schools; chambers of commerce; non-profit organizations; media; and Native American tribes. In that this is an on-going action item/goal, it will likely never reach "100% completion."

Horizons

Horizons

Horizons

#### Debt Services

Horizons

*Action Item:*

No items for 2001 or 2002.

Horizons

Horizons

Horizons

Horizons

Horizons

Horizons

Horizons

Page 12



# 2001-2002

## HORIZONS

### Performance Report

#### Conclusion

Of the 31 action items listed on the Horizons scorecard for 2001 and 2002, 7 have reached 100% completion, 18 are between 10 % to 85% completion and 6 remain to be started. There are some action items on the list, however, that should not be dismissed once they reach 100% completion. That's because these action items address preliminary planning goals rather than the provision of a final product.

One of these preliminary planning action items is found under the Parks/ Programs initiative for 2002. It reads, "Complete statewide evaluation of five year needs for RV dump stations at major collector sites." This action item identified 21 sites through the needs assessment process. Two of those dump stations are already in place, but construction of the remaining 19 dump stations should be reported on the scorecard through future years' action items. In that the initial action item evaluated the needs of RV dump stations over the period of 5 years, a possible new action item to report on the construction of the remaining 19 dump stations could read, "Construct 4 RV dump stations at major collector sites." This action item would be repeated in each of the next 5 years on the scorecard.

Additional 2001-2003 action items with recommended follow-up action items include:

- 2001 New Opportunities
- Prioritize recreational developments in rural areas as part of the governor's rural initiative.

#### *Recommended Follow-up Action Item*

Put into service a recreational development plan that will provide a positive impact to Idaho's rural communities.

- 2002 Work Processes
- Shift Comprehensive Planning strategy from park specific to geographic or regional strategy.

Horizons

Horizons

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Horizons

Horizons

Page 13

# 2001-2002

## HORIZONS

### Performance Report

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*Recommended Follow-up Action Item*

Complete a master plan, including the surrounding geographic area, for a state park or program each year.

Horizons

2002 Parks/Programs

Horizons

- Develop a five-year plan for addressing preventative maintenance, facility, signing, trail, resource, road improvement needs.

Horizons

*Recommended Follow-up Action Item*

Obtain resources to meet this year's needs.

Horizons

- Inventory Department ADA compliance needs and develop a five-year plan.

Horizons

*Recommended Follow-up Action Item*

Bring one-fifth of IDPR's non-compliant facilities into ADA compliance.

Horizons

2002 Stewardship

Horizons

- Update list of critical resources and potential park sites that need protection.

Horizons

*Recommended Follow-up Action Item*

Secure one site on list each year.

Horizons

Additional 2003 action item proposed.

Horizons

2003 Education

- Develop a statewide strategic plan for meeting the outdoor education needs of park and program users.

Horizons

Horizons

Horizons

# HORIZONS

## The Score Card



2001-2005

Board Initiative	HORIZONS 2001-2005 SCORE CARD (12-30-2002)		Performance Measurement
	2001	Action Items	% of Success
Work Processes		Complete the alignment of the Department organizationally to function by skill sets and communication needs	100%
Work Processes		Complete a review and update of all IDAPA Rules, Board Policies, Dept. Procedures for Board	40%
Work Processes		Complete review of position descriptions, minimum qualifications, training requirements and recruitment process	70%
Work Processes		Present to Board a single criteria-ranking system for all grant programs reflecting comprehensive user data	100%
Parks/Programs		Put 20 new camping cabins and/or yurts in service per year	10%
Parks/Programs		Put 200 additional campsites per year in service	38%
New opportunities		Prioritize recreational developments in rural areas as part of the governor's rural initiative	10%
Stewardship		Complete a Natural Resource Management Plan	200%
	2002	Action Items	% of Success
Work Processes		Complete a new Statewide Comprehensive Outdoor Recreation and Tourism Plan	100%
Work Processes		Shift Comprehensive Planning strategy from park-specific to a geographic or regional strategy	30%
Work Processes		Staff Dept. Field Bureau Offices reflecting multi-faceted skills, services and resources	80%
Work Processes		Bring the Registration Information System on-line for established vendors and the general public	0%
Work Processes		Bring the Campsite Reservation and electronic reporting System on-line for managers and the general public	85%
Work Processes		Re-establish "Idaho Outside" for the general public detailing park, program and educational information	10%
Work Processes		Develop a functional electronic application process for seasonal recruitment and implement	50%
Work Processes		Establish base line measurement indicators and goals to be used as management tools to measure performance	0%
Work Processes		Implement a statewide GIS planning framework for Development and Field Bureaus	30%
Work Processes		Finalize a process for the transfer of enterprise fund revenues to 0243 account and make transfers	100%
Parks/Programs		Put 20 new camping cabins and/or yurts in service per year	40%
Parks/Programs		Put 200 additional campsites per year in service	27%
Parks/Programs		Develop five year goal for addressing preventative maint., facility, signing, trail, resource, road improvement needs	0%
Parks/Programs		Develop and implement IDPR Training programs for Administration, Planning, Management and Enforcement	0%
Parks/Programs		Review reporting program for Search and Rescue incidents and make recommendations to partners	100%
Parks/Programs		Complete statewide evaluation of five year needs for RV dump stations at major collector sites	100%
Parks/Programs		Inventory Department ADA compliance needs and develop a five year plan	0%
New opportunities		Create Public Access Issues Section including Human Dimension Studies and Public Involvement staff skills	30%
New opportunities		Create a Comprehensive Review Section for both Land and Water based recreational issues	100%
Stewardship		Complete a Natural Resource Management Plan	75%
Stewardship		Adopt Section 106 as IDPR Historical and Cultural Resource Management Standard	100%
Stewardship		Update list of critical resources and potential park sites that need protection	0%
Stewardship		Identify and strengthen partnerships with other Public and Non-Profit Park, Recreation and Conservation Interests	35%

- ☐ Board Policy Requested
- ☐ Procedures Manual Requested

**Idaho Park and Recreation Board Meeting**  
**Boise, Idaho – January 15, 2003**

**AGENDA ITEM:** **2003 – 2007 SCORPT Plan Overview**  
**NO BOARD ACTION REQUIRED**

**DIVISION ADMINISTRATOR:** Rick Cummins

**PROGRAM MANAGER:** Rick Just

**PRESENTER:** Rick Just

**BACKGROUND:** In order to continue to participate in the Land and Water Conservation Fund (LWCF) program, the Idaho Department of Parks and Recreation must complete a Statewide Comprehensive Outdoor Recreation Plan every five years. Because, in Idaho, tourism and recreation are so closely related, the plan is called the Statewide Comprehensive Outdoor Recreation and Tourism Plan (SCORTP). The plan must include an assessment of recreation demand, an inventory of outdoor recreation facilities statewide, and a wetlands component.

Because funding from LWCF was virtually nonexistent for several years, IDPR had to give up the planner position responsible for generating SCORTP in 1997. With the help of the University of Idaho, IDPR was able to produce the required plan in 1998. Since then, very little had been done because of a lack of resources.

Now that nominal funding has returned in the LWCF program, the National Park Service (NPS) has become more adamant about the SCORTP requirement. NPS required IDPR (and 22 other states) to bring the plan back up to speed in a very short period of time. The deadline for the plan was December 31, 2002. Though not fully staffed, the Outdoor Recreation Data Center (ORDC) scrambled to produce a plan, working closely with state, federal and local partners.

Though the plan fulfills the NPS requirement, it is far from the comprehensive effort ORDC intends to produce in the future. Work begins on the next five-year plan in February, and will be ongoing through 2007. The plan can be viewed at [www.idahoparks.org/SCORTP](http://www.idahoparks.org/SCORTP)

- ☐ Board Policy Requested
- ☐ Procedures Manual Requested

**Idaho Park and Recreation Board Meeting**  
**Boise, Idaho – January 15, 2003**

**AGENDA ITEM:** **Heyburn Cruise Boat First Year Review**  
**NO BOARD ACTION REQUIRED**

**ADMINISTRATOR:** Dean Sangrey

**PROGRAM MANAGER:** David E. White

**PRESENTER:** David E. White

**BACKGROUND:** In April, 2002, Heyburn State Park received approval to purchase a Cruise Boat to utilize for interpretive purposes, to provide an additional recreational opportunity unavailable at the south end of Lake Coeur d'Alene and in the Heyburn State Park area, and to form local community relationships enhancing tourism and economic development. The department entered into a three-year lease with purchase option with the Coeur d'Alene Resort for one of their cruise boats. The park utilized the boat as identified this summer with positive results. Consequently, the department decided to purchase the boat. The park is in the process of preparing for the upcoming season to meet the aforementioned mission with an emphasis on utilizing it as a catalyst for economic and privatization efforts, coordinating marketing with local entities, and building our tribal partnership.

**RECOMMENDATION:** No action required. Informational only.

- 

**Boise, Idaho – January 15, 2003**

**AGENDA ITEM:**

## Boating Program Overview

**ADMINISTRATOR:**

Dean Sangrey

**PROGRAM MANAGER:**

Doug Strong

**PRESENTER:**

## Chuck Wells

## BACKGROUND:

The Statewide IDPR Motorized Boating Program at are available to provide facilities and services to the Waterways Improvement Fund, the State Vessel Account are explained on a summary that will be activities of the County Sheriff Departments who rely enforcement services will also be explained on the to provide an analysis of how counties are impacted by g provided is appropriately distributed. The financial orized boats only and will not reflect the potential and out-of-state boats on county resources. Law or activities related to all recreational boats.

**RECOMMENDATION:**

No action required. Informational only.

- ☐ Board Policy Requested  
☐ Procedures Manual Requested

**Idaho Park and Recreation Board Meeting**  
**Boise, Idaho – January 15, 2003**

**AGENDA ITEM:** **Advisory Committee Nominations**  
**BOARD ACTION REQUESTED**

**DIVISION ADMINISTRATOR:** Rick Cummins

**PROGRAM MANAGER:** Chuck Wells/ Brian Miller

**PRESENTER:** Chuck Wells/ Brian Miller

**BACKGROUND:** There are currently (or will soon be) ten vacancies on the various recreation program advisory committees. These positions were advertised by direct mailings, IDPR's website, news releases, and flyers located at licensed vendors statewide.

The positions to be filled are as follows:

<b>Program</b>	<b>Representing</b>	<b>Location</b>
Recreational Vehicle		Region Two
Recreational Vehicle		Region Four
Waterways Improvement		Region Two
Waterways Improvement		Region Four
Recreation Trails	Motorbike	Statewide
Recreation Trails	Water Trails	Statewide
Recreation Trails	Disabilities	Statewide
Off-Road Vehicle	Snowmobile	Region One-Two
Off-Road Vehicle	Snowmobile (Alternate)	Region One-Two
Off-Road Vehicle	Motorbike-ATV	Region Three-Four
Off-Road Vehicle	Motorbike-ATV (Alternate)	Region Three-Four
Off-Road Vehicle	Non-Motorized	Region Five-Six
Off-Road Vehicle	Non-Motorized (Alternate)	Region Five-Six

The Board has been sent the applications received by staff, along with background information on the applicants.

**RECOMMENDATION:** Staff recommends the Board nominates and appoints members to the Recreational Vehicle, Recreation Trails, Waterways Improvement, and Off-Road Motor Vehicle Advisory Committees as described above.

**2003 Advisory Committee Applicants**

**RV ADVISORY COMMITTEE**

**Region 2**

**Irv Kalinoski**

**Region 4**

**Kenneth Smith**

**WATERWAYS IMPROVEMENT COMMITTEE**

**Region 2**

**William Chetwood**

**Dale Buttrey**

**Mike Gladhart**

**Region 4**

**Gordon Hanson**

**Filimon Miranda**

**OHMV ADVISORY COMMITTEE**

**North Idaho Snowmobile Representative**

**Karen Kimball**

**Larry McMillan**

**Larry Waddell**

**Peter Berghan**

**Tom Crimmins**

**Mark Ponozzo**



**James T. Hildesheim (Tom)**

**Donald C. Eckford**

**South Idaho Motorbike/ATV Representative**

**Brett Madron**

**Bill Jones**

**Keith Morinville**

**Gary Blaylock**

**Tommy G. Briggs (Tom)**

**James B. Wood (Jim)**

**Chuck Sharp**

**Leroy Smith**

**John F. Westra**

**Mike Robinson**

**Other than motorized representative for East Idaho**

**Donna Whitham**

**Marty Huebner**

**Gregory John Dayley**

**Robert Nall (Bob)**

**Alan Crockett**

**RTP Advisory Committee**

**RTP Motorbike Applicants**

**Steve Frisbie**

**Tom Briggs**

**Brett Madron**

**Kent Wasden**

**RTP Water Trails Applicants**

**Michael Cooper**

**Jeff Hawkes**

**Ineligible Applications**

**Mr. Jon Cecil**

**Mr. Jerry Stuart**

**Mr. James Wood**

**Mr. Terry Sverdsten**

**Mr. Geoffrey Harvey**

- ☐ Board Policy Requested  
☐ Procedures Manual Requested

**Idaho Park and Recreation Board Meeting**  
**Boise, Idaho — January 15, 2003**

**AGENDA ITEM:** **Land Exchange Castle Rocks/Hagerman  
BOARD ACTION REQUESTED**

**ADMINISTRATOR:** Rick Cummins

**PROGRAM MANAGER:** Garth Taylor

**PRESENTER:** Garth Taylor/ Rick Cummins

**PURPOSE:** The purpose of the proposal is for the National Park Service (NPS) to convey to the State of Idaho the 1,240-acre Castle Rock Ranch, currently under federal ownership, near Almo, Idaho. This would be accomplished by a land exchange in which the State of Idaho Park and Recreation Board acquires ownership of the Castle Rock Ranch and the National Park Service acquires ownership of the approximately 493-acre Hagerman Horse Quarry land, currently owned by the State of Idaho, within Hagerman Fossil Beds National Monument. This action would allow implementation of the legislative provisions of Public Law 106-421, the "Castle Rock Ranch Acquisition Act of 2000," which authorizes the land exchange between the National Park Service (acting on behalf of the Secretary of the Interior) and the State of Idaho. As required by this law, the National Park Service acquired the Castle Rock Ranch specifically to be conveyed to the State of Idaho (Department of Parks and Recreation) in exchange for the state land located wholly within the Hagerman Fossil Beds National Monument.

**BACKGROUND:** City of Rocks National Reserve and Hagerman Fossil Beds National Monument were both established by Congress on November 18, 1988. The enabling legislation, Public Law 100-696, included a separate authorization for each of these park areas located in southern Idaho. The legislation that established Hagerman Fossil Beds specifically identified the state land within the boundaries of the monument. This land, approximately 493 acres comprised of that part of Section 16 (T. 7 S., R. 13 E.) that is on the west side of the Snake River, contains the Hagerman Horse Quarry. This is the site from which Smithsonian Institution paleontologists excavated 120 skulls and 20 complete skeletons of the fossilized Hagerman Horse. The monument's enabling legislation also specifically limited the ability of the National Park Service to acquire the state land only by exchange or donation. This legislation means that the state must either donate the Horse Quarry land or agree to a suitable exchange parcel, satisfying the State's requirements for disposing of the land to the Federal Government.

In approximately 1996, a private landowner expressed willingness to sell some land near City of Rocks to the National Park Service. Mr. Robert Harmish was the landowner of the Castle Rock Ranch, an approximately 1,240-acre ranch located about 1.5 miles northeast of the City of Rocks National Reserve. This land had always been prominent for its natural features – principally the rock outcrops – and potentially valuable for its cultural resources – historic and prehistoric archaeological sites. In addition, some of this ranch was located within the National Historic Landmark of the area. Concerns about the possible private development of this pristine and historic property initiated the current process to acquire and protect Castle Rock Ranch as a public trust. The general opinion among land management agencies, residents of the area, and visitors to the area is that the Castle Rock Ranch should be protected from development and made available to public use for present and future generations. Although Castle Rock Ranch represented an excellent property for park status, the National Park Service could not acquire it as part of the City of Rocks because the land is outside the Reserve boundary established by Congress.

When the landowner offered to sell the property, the National Park Service discussed with the Idaho Department of Parks and Recreation (IDPR) the possibility that Castle Rock Ranch could be a suitable trade property for the Hagerman Horse Quarry. To be considered, such a trade must satisfy the State's requirements for managing the real estate at Hagerman Fossil Beds. The IDPR was also interested in Castle Rock Ranch as a potential new state park. In addition to protecting the natural, cultural, and scenic resources of the Castle Rock Ranch, a new state park would offer the public additional recreational opportunities. Such a land exchange was pursued and was ultimately initiated with the help of The Conservation Fund, with some additional financial help from the Access Fund. The Conservation Fund purchased the Castle Rock Ranch and held it until legislation and an appropriation from Congress was authorized to acquire the property. The National Park Service took ownership of the property on March 15, 2001.

IDPR held an informal public meeting on March 1, 2001 in Almo. The purpose of the meeting was to inform the public of the property acquisition that was underway, the land exchange that was authorized by Congress, and how the process would be carried out. Concerns raised at the meeting included the land exchange, conservation easements to prevent future development on irrigated pasture if traded into private ownership, motorized vehicle and other types of access, roads, water rights, camping, trails, grazing, cultural and biological surveys, and trespass onto adjacent private lands. Local residents were also assured there would be opportunity for their input throughout the IDPR park planning process, which would begin in earnest following the transfer of the Castle Rock Ranch ownership to the State of Idaho Park and Recreation Board.

The National Park Service developed an environmental assessment of the proposed exchange. The preferred alternative in the assessment is based on the requirements of Public Law 106-421, the "Castle Rock Ranch Acquisition Act of 2000." As specified by the law, the National Park Service would transfer ownership of the 1,240-acre Castle Rock Ranch to the State of Idaho in exchange for the 493 acres of state land within Hagerman Fossil Beds National Monument. As a further requirement of the Act, the 493-acre parcel would continue to be managed by the National Park Service as part of the Hagerman Fossil Beds National Monument.

The state-owned land within Hagerman Fossil Beds National Monument is currently held in the Idaho Park Land Trust, under Idaho Code 67-4240 et seq., by the Idaho Department of Parks and

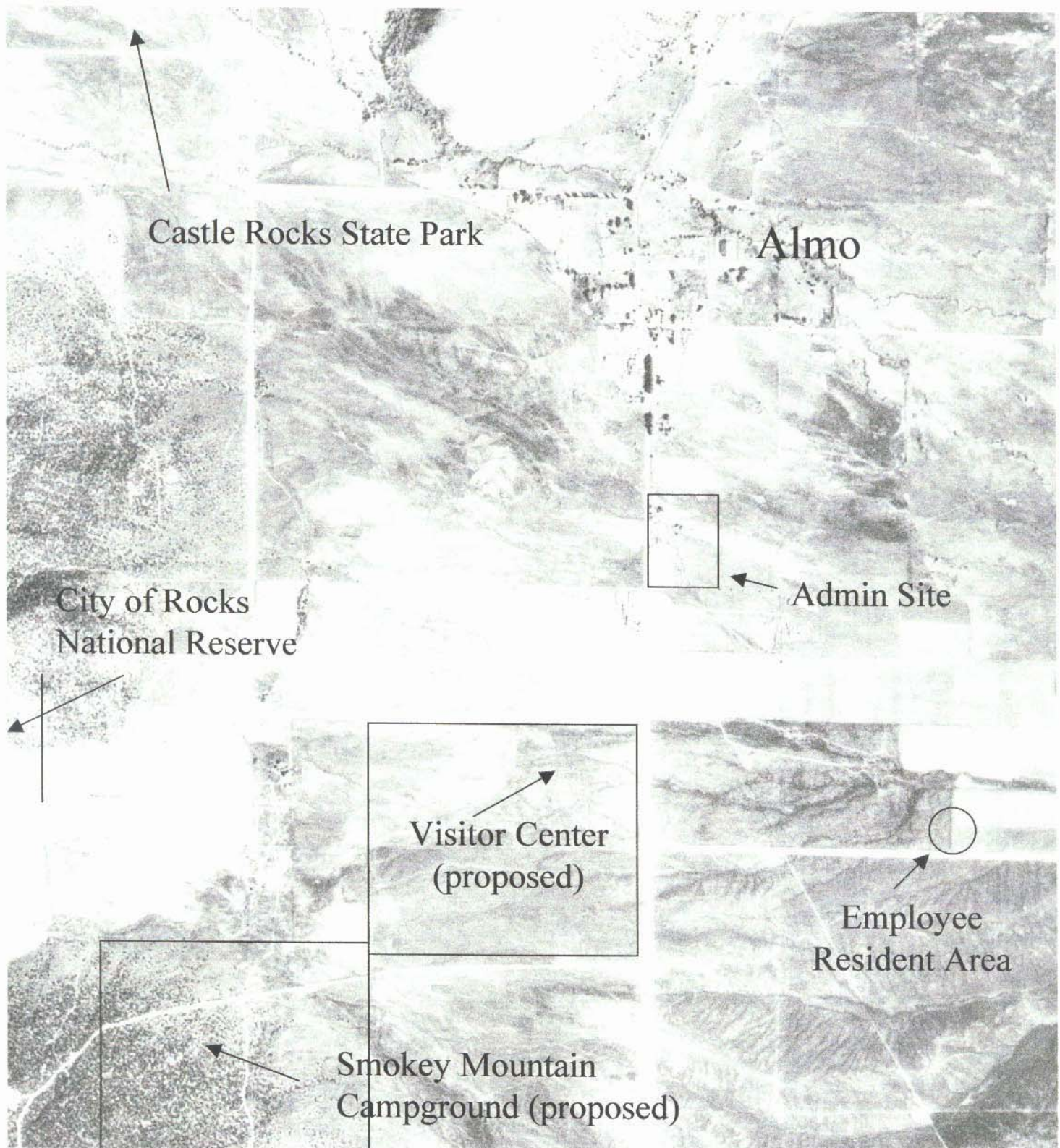
Recreation. Among other things, these statutes state that “the Parks and Recreation Board may exchange property held in the Park Land Trust for property of equal or greater value which is owned publicly or privately and which has greater potential for parks and recreation purposes, property which could be more efficiently managed by the department, or property which could be traded for other lands with high park and recreation potential.” To ensure that these requirements are met, the IDPR has hired an appraiser to establish a comparative range of values for the lands to be exchanged.

To exchange the Castle Rock Ranch, the Park Service must follow a disposal process, dictated by federal law and, specifically, Department of Interior regulations. The federal funds to acquire the land were appropriated from the Land and Water Conservation Fund. Therefore, the exchange authority and procedures must conform to the Land and Water Conservation Act of 1964 (Public Law 88-578), as amended in 1968. The National Park Service has regulations (36 CFR Part 17 and 18) that specifically address disposal of acquired real estate and exchanges of property. The land exchange proposed under the Preferred Alternative must comply with those regulations.

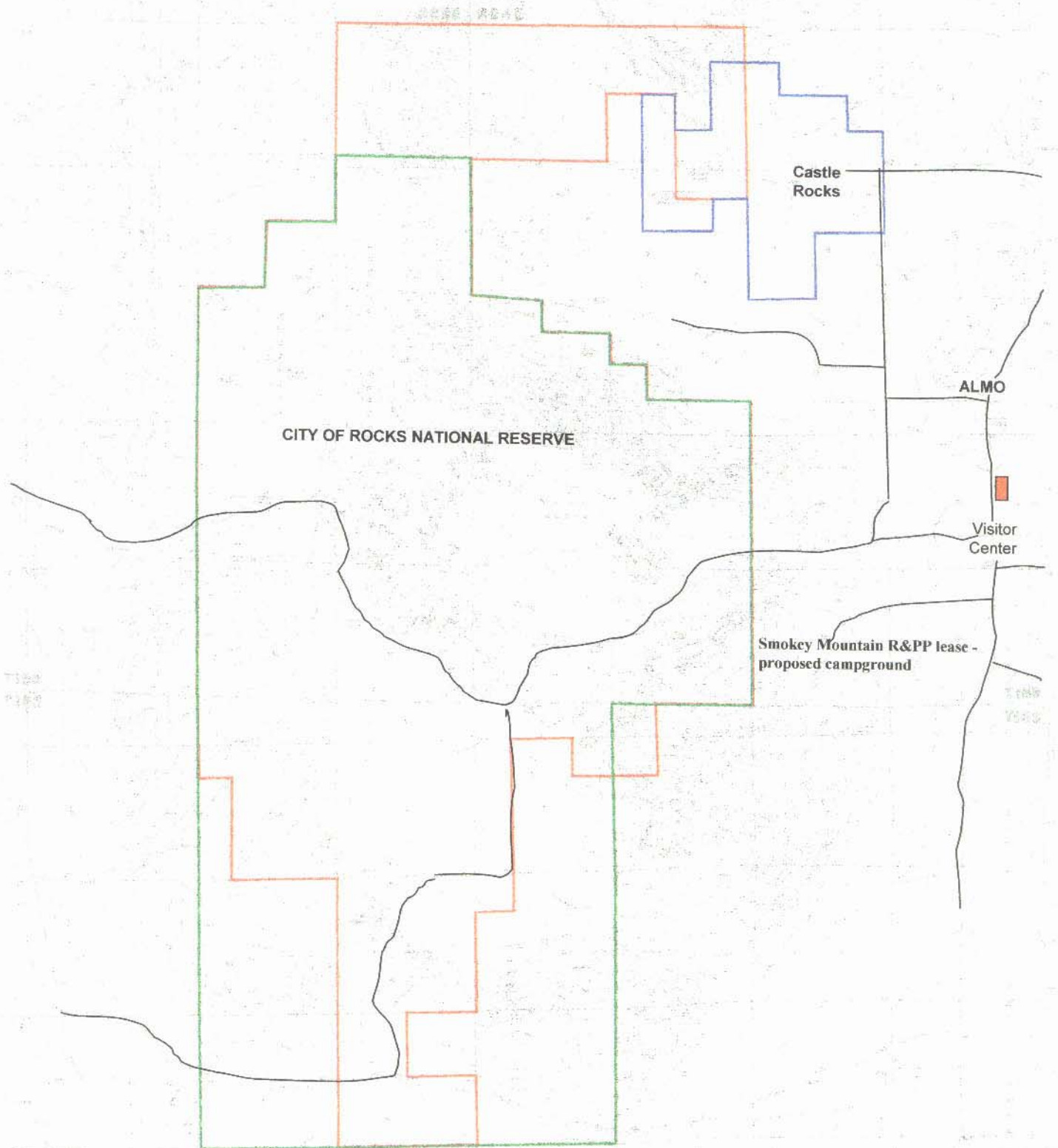
**RECOMMENDATION:** Staff recommends the Idaho Park and Recreation Board accept a Land for Land exchange of the Hagerman Horse Quarry Fossil Beds land owned by the Idaho Department of Parks and Recreation for the Castle Rocks lands owned by the National Park Service as outlined in Public Law 106-421, the “Castle Rocks Ranch Acquisition Act of 2000.”

# CITY OF ROCKS NATIONAL RESERVE

## IDPR (State) Administrative Area





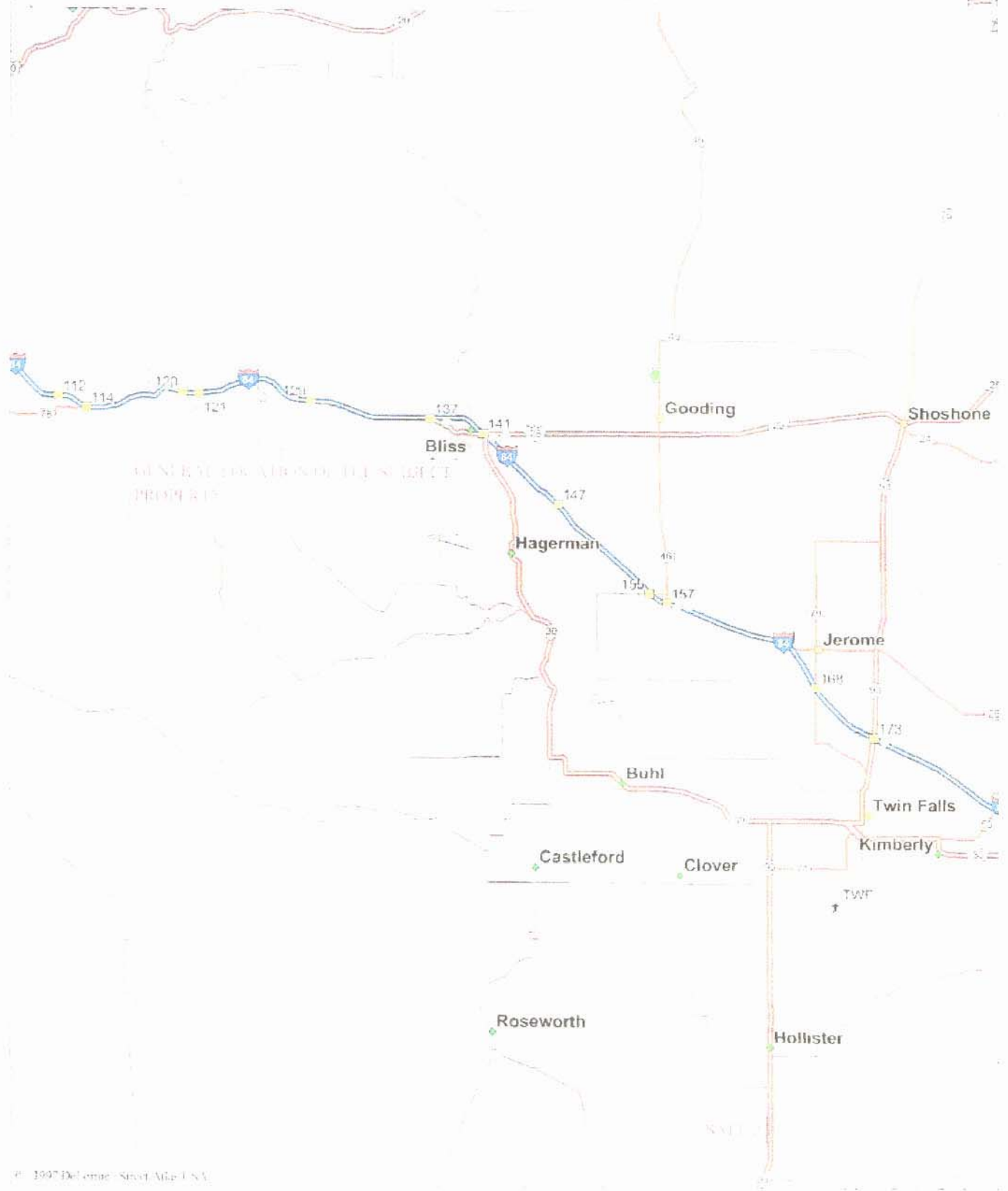


BOISE MERIDIAN

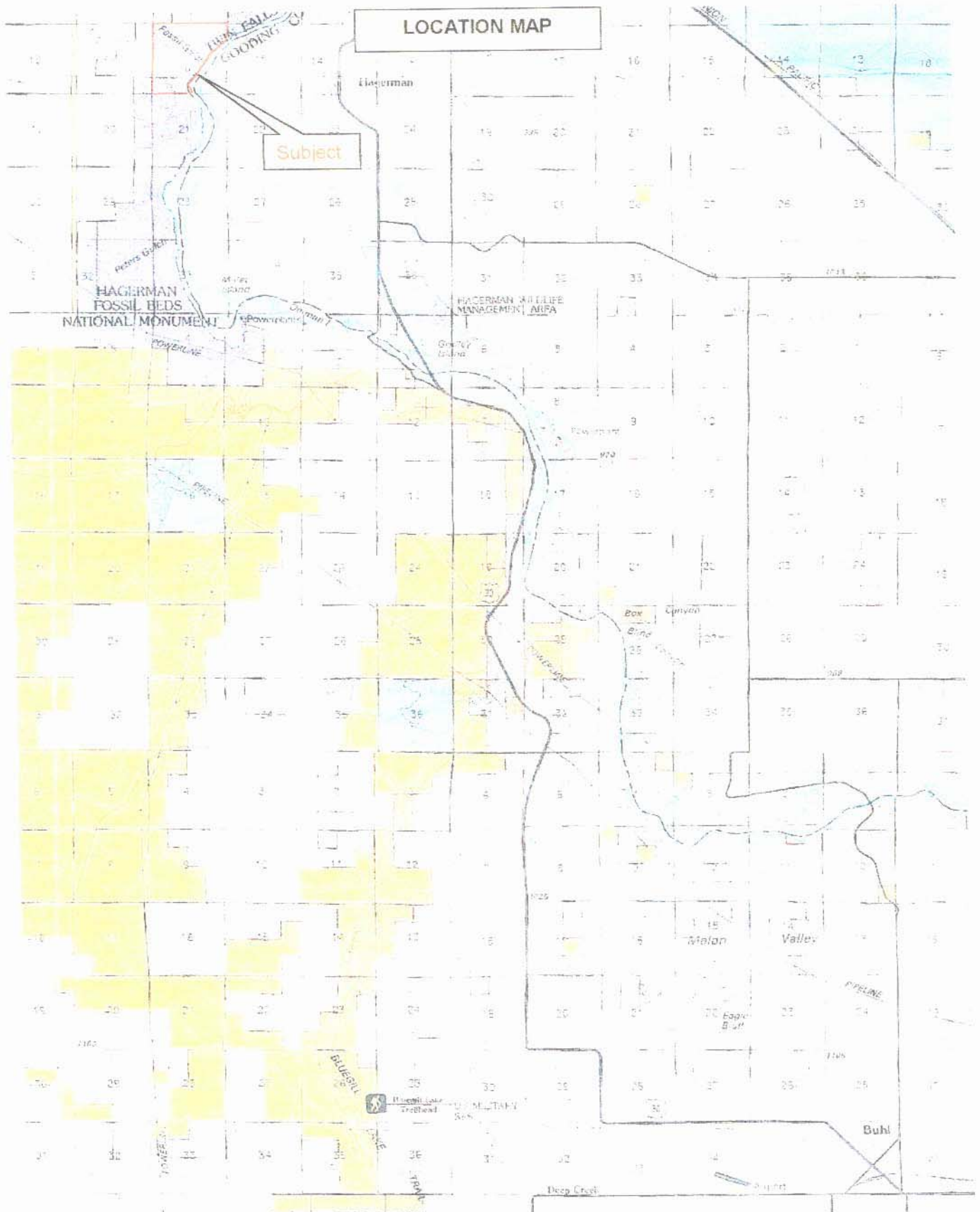


- NATIONAL RESERVE BOUNDARY
- CASTLE ROCK RANCH BOUNDARY
- NATIONAL HISTORIC LANDMARK BOUNDARY

# GENERAL AREA MAP







- ☐ Board Policy Requested  
☐ Procedures Manual Requested

**Idaho Park and Recreation Board Meeting**  
**Boise, Idaho – January 15, 2003**

**AGENDA ITEM:** **Ashton-Tetonia Annual Report**  
**BOARD ACTION REQUESTED**

**ADMINISTRATOR:** Dean Sangrey

**PROGRAM MANAGER:** Garth Taylor

**PRESENTER:** Garth Taylor/Dean Sangrey

**PURPOSE:** The purpose is to inform the Board and report on the Ashton to Tetonia Trail happenings. This is an annual requirement of the Advisory Committee to report an assessment of any vandalism, theft or injury to the private property adjacent to the trail.

**BACKGROUND:** The Ashton-to-Tetonia Trail was created effective March 28, 1994 upon passage of Senate Bill 1582. That legislation created certain conditions, including: (a) creation of an advisory committee; and (b) a requirement that the advisory committee submit an annual report to the Idaho Park and Recreation Board providing an assessment of the past year. The Park and Recreation Board in turn will include this report in their budget presentation to the Legislature.

The Advisory Committee and staff are working together to accomplish the goals set forth with the establishment of this corridor as a unique and viable recreation opportunity. Planning and development efforts continue with grants and funding appropriated.

**RECOMMENDATION:** Staff recommends the Idaho Park and Recreation Board accept the annual report submitted December 14, 2002 by the Ashton/Tetonia Rails-to-Trail Advisory Committee as an accurate assessment known as the “Annual Report 2002”.

DATE: December 14, 2002  
TO: Ernie Lombard, Chairman, IDPR Board  
Garth Taylor, East Region Supervisor  
Idaho State Department of Parks & Recreation  
FROM: Ashton/Tetonia Rails-to-Trails Advisory Board

#### ANNUAL REPORT - 2002

The Ashton/Tetonia Rails-to-Trails Advisory Board met on June 21, 2002 at the Trails Inn Cafe in Ashton. Rick Collignon, Director, Keith Hobbs, Harriman State Park Manager, Aaron Boston and Garth Taylor, East Region Supervisor, were present and gave a synopsis of the work that has been done in the past year, plans for future development, and information concerning the trail budget. Rick Collignon informed us that the responsibility for the trails further development would now be under the direction of East Region Supervisor, Garth, rather than the Harriman Manager. The members of the committee present, Brent Stohl, Dale Robson, Steve Hansen, and Pat Sturm were invited to indicate whether they wish to remain on the committee and two new members were introduced, Broc Thompson and Laura Allen. The composition of the committee and length of term of membership was discussed and two years was suggested with appointments to be staggered and the committee to be composed of three adjacent landowners and three members representing recreational interests.

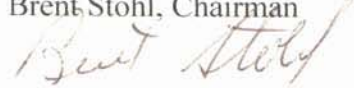
The R/T Advisory Board met again on July 23, at the Simplot office in Drummond. Garth Taylor, ERS, Keith Hobbs, Harriman Manager, and the Trail Ranger, Larry Fredericksen were present and discussions were held concerning trail usage, rules, the trail development and funding grants. Also the committee discussed the need to have a majority of land owners as members of the committee and it was suggested that a proposal be submitted to the IDPR Board to make that change and have seven members rather than six, four adjacent landowners and three recreation representatives. This proposal for the change in the membership of the committee was drafted and submitted to the IDPR Board at their meeting on August 13th.

This past year the park staff has been cooperating with Fremont County Weed Control for continued weed spraying and has also collected and spread Spurge Beetles in an effort to further control the Leafy Spurge. The Trail Ranger reports that there has not been any increase in vandalism along the trail other than some additional bullet holes in the signs and to his knowledge no damages to private property along the trail have occurred. The use of the trail has not increased appreciably over past years, but decking of the trestles and other stream crossings should encourage an increase in use particularly for the bikers and hikers on the north end. The committee recommended that usage of the trail be confined to non-motorized vehicles in the summer and motorized vehicles allowed only in the winter months.

Because of the budget restraints Trail Ranger, Gary Robson, only worked until the end of June, was let go and TR Larry Fredericksen has been patrolling the entire length of the trail since.

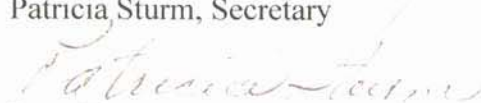
We as members of the Advisory Board appreciate the opportunity to discuss with the Regional Director and other members of the IDPR the problems and progress of the improvements on the trail and to make recommendations and suggestions for the success of the project.

Brent Stohl, Chairman



Dale Robson  
Steve Hansen

Patricia Sturm, Secretary



Broc Thompson  
Laura Allen

- ☐ Board Policy Requested  
☐ Procedures Manual Requested

**Idaho Park and Recreation Board Meeting**  
**Boise, Idaho – January 15, 2003**

**AGENDA ITEM:** **Bruneau Dunes Science Center Work Plan**  
**BOARD ACTION REQUESTED**

**PROJECT CONTACT:** Donna Griffin

**ADMINISTRATOR:** Rick Collignon

**PRESENTER:** Donna Griffin

**BACKGROUND:** In October, the Idaho Foundation for Parks and Land (IFPL) and the Idaho Department of Park and Recreation (IDPR) Boards signed a Memorandum of Agreement, which allows the two agencies to cooperate on joint funding development projects. As a follow-up to that agreement, we have drafted a Work Plan Proposal for the Bruneau Dunes Natural Science Center project. The Work Plan Proposal outlines the project information and duties of each agency for this specific project.

To date, we have also completed the Programming/Master Plan and continue working on the Schematic Design. Donna Griffin is completing a draft project overview for use in requests for funding and resources. Applications are being reviewed and needed information is being gathered to request funds and supplies from Kresge Foundation, Idaho Power, Home Depot, National Science Foundation and other potential project sponsors and donors. A list and catalog system for contacts and resources for current and future projects and programs is also being developed.

The estimated total cost of this project is approximately \$ 2,303,100.00. We received a challenge grant of \$500,000.00 through the Idaho State Legislature to construct this facility, so approximately \$1,803,100.00 must be raised to complete it. We estimate that construction costs will equal \$2,067,000.00. Fund and resource development will not exceed \$236,100.00.

**RECOMMENDATION:** Staff recommends that the IDPR Board approve and designate the IDPR Board Chairman to sign the Bruneau Dunes Natural Science Center Work Plan between IDPR and IFPL.

## **FUND AND RESOURCE DEVELOPMENT AGREEMENT Bruneau Dunes Natural Science Center (BDNSC)**

### **Addendum to Memorandum of Agreement**

THIS AGREEMENT is made and entered into as of this 15th day of January 2003, by and between the Idaho Foundation for Parks and Lands (IFPL) and the Idaho Department of Parks and Recreation (IDPR) as an addendum to the Memorandum of Agreement by and between the above stated parties dated October 3, 2002.

#### WITNESSETH

WHEREAS, the IDPR and IFPL have an existing memorandum of agreement, wherein IFPL will serve as a fundraising entity for IDPR from time to time; and

WHEREAS, the IDPR plans to design and construct a natural science center within the 4800-acre Bruneau Dunes State Park and the Bruneau Dunes Natural Science Center (BDNSC) plan is the responsibility of IDPR;

NOW, THEREFORE, for and in consideration of the foregoing premises, it is hereby agreed as follows:

1. IFPL and IDPR will solicit funds and resources in the amount of approximately \$2,000,000.00 to be used exclusively for the BDNSC.
2. IDPR agrees to have IFPL perform fund and resource development activities to support the design, construction and sustainability of the BDSC, as delineated in the subsequent sections of this work plan.
  - The time line requested by IDPR for fund and resource development
    - For Construction of the BDNSC
      - By May 20, 2003 \$ 844,016.00
      - By January 20, 2004 \$1,054,500.00
    - For facility and program sustainability
      - Long Term (5 years) \$ 100,000.00
3. Idaho Foundation for Parks and Lands agrees to:
  - Host special events, gatherings and parties to raise funds, resources and awareness about the project and programs
  - Orchestrate activities and put their network in place for fund and resource development
  - Provide points of contact for fund and resource development
  - Provide training for IFPL Board members
  - Solicit donations from perspective sources such as donors, sponsors and corporations

- Develop and implement donor-tracking system for IFPL donors.
4. Idaho Foundation for Parks and Lands and Idaho Department of Parks and Recreation agree to:
    - Participate in meetings with architect and any other individuals or groups involved in the process
    - Research and pursue appropriate sources of funding for BDNSC and associated programs
    - Design and construct proposals and materials to be submitted for fund and resource requests
    - Submit jointly approved proposal(s) to the appropriate source(s) for funding
    - Follow up on all submissions
    - Provide available resources that will assist with fund and resource development for construction, interpretation and education programs, and operation of the BDNSC
  5. Idaho Department of Parks and Recreation agrees to:
    - Coordinate and support activities for fund and resource development
    - Initiate development of proposals and tools for project fund and resource development
    - Manage consulting services, bid letting and construction of the project
    - Manage expenditures and project budget
    - Act as the liaison between all donors, IFPL and project partners
    - Provide project status reports every two weeks to interested parties
    - Provide annual reports on the BDNSC to IFPL and interested partners
    - Operate and maintain facilities and implement programs
    - Develop and implement donor-tracking systems for IDPR donors
  6. Funding Coordinator. For the purposes of this Agreement, Donna Griffin's role is that of Funding Coordinator, as described in the MOA between IFPL and IDPR dated October 3, 2002.
  7. Transfer of Donations Received for the BDNSC to IDPR. Amount transferred is to be the fair market value of donations received less actual direct and indirect expenditures. The total of direct and indirect expenditures are to be equal to or less than 12% of the cost or fair market value of donations received. For funds jointly acquired by IFPL and IDPR, indirect expenditures incurred by IFPL shall not exceed 3% of the lesser of cost or fair market value of donations received. For funds and resources acquired solely by IFPL, indirect expenditures incurred by IFPL shall not exceed 6% of the lesser of cost or fair market value of donations received. Indirect costs are IFPL's total indirect costs divided by total value of donations received. For purposes of classifying direct or indirect costs, IFPL will use the definitions in the Federal OMB A-87.

IN WITNESS WHEREOF, the parties hereto have set their hands hereunder as of the date and year first above written. The Idaho Foundation for Parks and Lands and Idaho Department of Parks and Recreation hereby agree and accept this Fund and Resource Development Agreement to acquire resources and donations for design, engineering, construction and sustainability of the Bruneau Dunes Natural Science Center and Campus.

Signed for **IDAHO FOUNDATION**      Signed for **IDAHO DEPARTMENT OF  
FOR PARKS AND LANDS:**                      **PARKS AND RECREATION**

_____ Signature	_____ Signature
_____ Name	_____ Name
_____ Title	_____ Title
_____ Date	_____ Date







- ☐ Board Policy Requested
- ☐ Procedures Manual Requested

**Idaho Park and Recreation Board Meeting**  
**Boise, Idaho – January 15, 2003**

**AGENDA ITEM:** **Eagle Island Land Conversion**  
**BOARD ACTION REQUESTED**

**ADMINISTRATOR:** Rick Cummins

**PRESENTER:** Rick Cummins

**BACKGROUND:** Some years ago, the Idaho Department of Parks and Recreation leased a cell tower site at Eagle Island State Park to Western PCS II Corporation of Issaquah, Washington. The purpose of the lease was to allow Western PCS II to construct a single cellular tower for use by cellular customers of Voice Stream Wireless. Since that time, space was also provided to AT&T Wireless Services as a sub-lessee, with an annual lease rate of \$18,000. The State of Idaho receives compensation for leasing the site to the lessees (tower owners and sub-lessees). Current income based upon the Direct Capitalization of Net Income as provided by the lease is \$12,874.19 annually.

In doing further research on the lease property where the tower was placed, it was discovered that the property was designated as recreational and therefore in violation of the Land & Water Conservation Fund (LWCF) guidelines. Therefore, a conversion— purchase of equal value property or adding adjacent lands of like quality to the existing property to replace lands lost to commercial use (cellular tower construction)— has occurred. This conversion needs to be remedied to place IDPR back in good standing with the requirements of the LWCF.

IDPR is proposing to acquire +/- 1/10<sup>th</sup> of an acre from the Eagle Island Fish Hatchery property owned by the Idaho Department of Fish and Game. This land is adjacent to the property known as Eagle Island State Park, and the land is of like quality and value as the property converted to cellular tower use. This property would meet the requirements set by the LWCF conversion of land.

**STAFF RECOMMENDATION:** Staff recommends the IDPR Board of Directors accept lands from the Eagle Island Fish Hatchery for inclusion into Eagle Island State Park, if made available by the Idaho Fish and Game Commission. The Board authorizes the Director to negotiate as deemed necessary and reasonable in order to finalize the LWCF conversion of property.

- ☐ Board Policy Requested  
☐ Procedures Manual Requested

**Idaho Park and Recreation Board Meeting**  
**Boise, Idaho – January 15, 2003**

**AGENDA ITEM:** **Proposed Idaho Cultural Trust Initiative**  
**BOARD ACTION REQUESTED**

**PROGRAM MANAGER:** Dean Sangrey

**PRESENTER:** Dean Sangrey

**BACKGROUND:** The administrators for the Idaho Commission for the Arts, the Idaho Council on the Humanities, the Idaho State Historical Society and the Idaho Dept. of Parks and Recreation and other interested parties have been reviewing potential funding sources that could be developed to help preserve Idaho's Cultural and Historical Heritage. The group has reviewed a funding model developed by the State of Oregon, which holds some potential for Idaho. The model is based on the establishment of a Cultural Trust that incorporates the various local and statewide cultural, historical, arts and humanities programs into a single consolidated network. The agencies are proposing to develop and enter into an MOU agreement with the support and endorsement of our respective Boards and Commissions, which defines our common interest in pursuing a similar program in Idaho.

**RECOMMENDATION:** Staff recommends that the Board authorize the Chairman of the Board to sign the proposed MOU agreement on behalf of the Department of Parks and Recreation when the agreement is finalized and ready for circulation in late winter.